



NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT DEPARTMENT OF ENVIRONMENTAL QUALITY

[M14-368]

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Soil Vapor Sampling Guidance
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued and effective: May 19, 2011
3. **Summary of the contents of the substantive policy statement:**
This policy replaces the Soil Vapor Sampling Guidance issued July 10, 2008, and noticed in the October 17, 2008, *Arizona Administrative Register* on page 3968.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.A.C. R18-7-203
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
New
6. **The agency contact person who can answer questions about the substantive policy statement:**
Name: Wayne Pudney
Address: ADEQ
1110 W. Washington St.
Phoenix, AZ 85007
Telephone: (602) 771-4192
Fax: (602) 771-4138
E-mail: wdp@azdeq.gov
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this guidance are available at no cost on the Department's website: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page.

NOTICE OF SUBSTANTIVE POLICY STATEMENT DEPARTMENT OF ENVIRONMENTAL QUALITY

[M14-369]

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Petroleum Contaminated Soil Fact Sheet
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued and effective: July 2008



3. Summary of the contents of the substantive policy statement:

This policy replaces the Petroleum Contaminated Soil Fact Sheet issued February 1998, and noticed in the December 6, 2002 Arizona Administrative Register on page 5030.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. § 49-851(A)(3)

5. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Randall Matas

Address: ADEQ
1110 W. Washington St.
Phoenix, AZ 85007

Telephone: (602) 771-4849

E-mail: rgm@azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this policy are available at no cost on the Department's website: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-370]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

EPA Sampling and Analysis Plan Guidance and Template, Version 4

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued and effective: May 2014

3. Summary of the contents of the substantive policy statement:

This policy is an EPA document that replaces EPA Sampling and Analysis Plan, Guidance and Template, Version 2.0, which replaced Preparation of EPA Region 9 Sample Plan, as noticed in the March 28, 1997 Arizona Administrative Register at page 879.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. § 49-287.03

5. A statement as to whether the substantive policy statement is a new statement or a revision:

Revision

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Harry Hendler

Address: ADEQ
1110 W. Washington St.
Phoenix, AZ 85007

Telephone: (602) 771-4609

E-mail: hh3@azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this guidance are available at no cost on the Department's website: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page.



**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-371]

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Federal Engine Switching Fact Sheet
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: March 13, 1991
Effective: March 13, 1991
3. **Summary of the contents of the substantive policy statement:**
This document summarizes Federal law and policy pertaining to the legality and effects of engine switching.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
Clean Air Act (CAA) Section 203(a)(3) (42 U.S.C. 7522 (a)(3)).
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
ADEQ is re-noticing the policy for clarification purposes. The policy is unchanged from its original adoption.
6. **The agency contact person who can answer questions about the substantive policy statement:**
Name: Jim Gass, VEI Operations Unit Manager
Address: 600 N. 40th St.
Phoenix, AZ 85008
Telephone: (602) 771-3981
Fax: (602) 207-7020
E-mail: gass.jim@azdeq.gov
Web site: www.azdeq.gov
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 4 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-372]

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Failure Rate Analyses and Development of Fast-Pass, Retest, and CPP Algorithms for IM147 Max Cutpoints. Sierra Research Report Number SR00-03-01
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: March 2000
Effective: March 2000
3. **Summary of the contents of the substantive policy statement:**
This substantive policy provides technical guidance on procedures and specifications for conducting the Inspection/Maintenance 147 second Emissions Test (IM147) and contains guidance from Sierra Research for the Environmental Protection Agency on failure rate analyses and fast-pass, retest, and CPP algorithms for IM147 Max CO cutpoints.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.A.C. R18-2-1006
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
ADEQ is re-noticing the policy for clarification purposes. The policy is unchanged from its original adoption.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Jim Gass, VEI Operations Unit Manager
Address: 600 N. 40th St.
Phoenix, AZ 85008
Telephone: (602) 771-3981
Fax: (602) 207-7020
E-mail: gass.jim@azdeq.gov
Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 161 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-373]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Government Entity & Fleet Shop, Fleet Station Handbook, Area B (Metro Tucson), Information for Fleet Station Personnel

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued: July 24, 2014
Effective: July 24, 2014

3. Summary of the contents of the substantive policy statement:

This handbook describes the fleet station permitting process, the types of permits and inspector licenses that are issued, required inspection equipment and equipment maintenance, inspection procedures for specific classes of vehicles, and record keeping procedures.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. § 49-546
A.A.C. R18-2-1019

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This publication replaces "Government Entity and Fleet Shop Handbook Area B (Metro Tucson) Information for Fleet Station Personnel," effective date April 1, 2009.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager
Address: 600 N. 40th St.
Phoenix, AZ 85008
Telephone: (602) 771-3969
Fax: (602) 207-7020
E-mail: osborne.adrion@azdeq.gov
Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 31 pages.



**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-374]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
0905.001 GIS Data Distribution Policy (formerly 0141.000)
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: January 28, 2008
Effective: June 12, 2008
- 3. Summary of the contents of the substantive policy statement:**
This substantive policy statement informs the general public of ADEQ's policy and procedures for distributing electronic Geographic Information System (GIS) data created at the ADEQ to external customers
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. §§ 39-121, 39-121.01, and 39-121.03
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**
This publication revises and replaces 0141.000 GIS Data Distribution Policy issued on April 15, 1999.
- 6. The agency contact person who can answer questions about the substantive policy statement:**
Name: Sherri Zendri, Administrative Counsel
Address: ADEQ
1110 W. Washington St.
Phoenix, AZ 85007
Telephone: (602) 771-2242
Fax: (602) 771-8681
E-mail: zendri.sherri@azdeq.gov
Web site: www.azdeq.gov
- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this Application Guide are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 10 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-375]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Government Entity & Fleet Shop, Fleet Station Handbook, Area A (Metro Phoenix), Information for Fleet Station Personnel
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: July 24, 2014
Effective: July 24, 2014
- 3. Summary of the contents of the substantive policy statement:**
This handbook describes the fleet station permitting process, the types of permits and inspector licenses that are issued, required inspection equipment and equipment maintenance, inspection procedures for specific classes of vehicles, and record keeping procedures.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 49-546
A.A.C. R18-2-1019

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This publication replaces "Government Entity and Fleet Shop Handbook Area A (Metro Phoenix) Information for Fleet Station Personnel," effective date April 2010.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager

Address: 600 N. 40th St.
Phoenix, AZ 85008

Telephone: (602) 771-3969

Fax: (602) 207-7020

E-mail: osborne.adrion@azdeq.gov

Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 13 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-376]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Dealer Fleet Station handbook for Area A (Metro Phoenix) & Area B (Metro Tucson), Information for Fleet Station Personnel

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued: July 24, 2014

Effective: July 24, 2014

3. Summary of the contents of the substantive policy statement:

This handbook describes the fleet station permitting process, the types of permits and inspector licenses that are issued, required inspection equipment and equipment maintenance, inspection procedures for specific classes of vehicles, and record keeping procedures.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. § 49-546

A.A.C. R18-2-1019

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This publication replaces "Dealer Fleet Station Handbook, Area A (Metro Phoenix) and Area B (Metro Tucson), Information for Fleet Station Personnel," effective date April 2010.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager

Address: 600 N. 40th St.
Phoenix, AZ 85008

Telephone: (602) 771-3969

Fax: (602) 207-7020

E-mail: osborne.adrion@azdeq.gov

Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 30 pages.



**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-377]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
“Title Only” Sale By Dealers
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: May 2008
Effective: May 2008
- 3. Summary of the contents of the substantive policy statement:**
This policy informs the general public of ADEQ’s current approach to, or opinion of, guidance on requirements for “Title Only” sales to retail purchasers.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 28-2053
A.R.S. § 28-4412
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**
This publication replaces “‘Title Only’ Sale by Dealers,” effective date February 28, 1997.
- 6. The agency contact person who can answer questions about the substantive policy statement:**
Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager
Address: 600 N. 40th St.
Phoenix, AZ 85008
Telephone: (602) 771-3969
Fax: (602) 207-7020
E-mail: osborne.adrion@azdeq.gov
Web site: www.azdeq.gov
- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this document are available at no cost on the Department’s web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 3 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-378]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
ADEQ’s Map of Smoke Management Units
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: March 1, 2004
Effective: March 1, 2004
- 3. Summary of the contents of the substantive policy statement:**
This substantive policy statement informs the general public of ADEQ’s current approach to, or opinion of, description of those areas that allow smoke to follow predictable drainage patterns for purposes of Title 18, chapter 2, Article 15 (Forest and Range Management Burns).
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.A.C. R18-2-1501.20
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**
ADEQ is re-noticing the policy for clarification purposes. The policy is unchanged from its original adoption.



6. The agency contact person who can answer questions about the substantive policy statement:

Name: Brad Busby, Air Quality Evaluation Unit Manager
 Address: ADEQ
 1110 W. Washington St.
 Phoenix, AZ 85007
 Telephone: (602) 771-7676
 Fax: (602) 771-2366
 E-mail: busby.brad@azdeq.gov
 Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 1 page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
 DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-379]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Quality Assurance Operational Procedures – Tucson

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued: July 15, 2014
 Effective: July 15, 2014

3. Summary of the contents of the substantive policy statement:

Guidance Manual for VEI personnel and contractor employees in the Tucson area for performance on a variety of procedures:

- Cap Integrity Inspection System (CITS) Audit Procedure
- Inspector Performance Audit Procedure
- State Station (SSA) Procedure Ambient Sensor
- State Station Traffic Survey Procedure
- Tucson State Station Procedures
- Vehicle Inspection Report (VIR) Accuracy Audit Procedure
- VIR Repair Data Entry information Audit Procedure

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.A.C. R18-2-1025
 A.A.C. R18-2-1025 (E)(6)(a)

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This publication replaces "Quality Assurance Operational Procedures, Section 2, Part 2.3 State Station Auditing Procedure," effective date January 1992.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager
 Address: 600 N. 40th St.
 Phoenix, AZ 85008
 Telephone: (602) 771-3969
 Fax: (602) 207-7020
 E-mail: osborne.adrion@azdeq.gov
 Web site: www.azdeq.gov



7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this document are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 25 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-380]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

Quality Assurance Operational Procedures – Phoenix

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued: August 27, 2014

Effective: August 27, 2014

3. Summary of the contents of the substantive policy statement:

Guidance Manual for VEI personnel and contractor employees in the Phoenix area for performance on a variety of procedures:

- A-propane Audit Procedure
- Cap Integrity Inspection System (CITS) Audit Procedure
- Evaporative Integrity System (EITS) Audit Procedure
- Inspector Performance Audit Procedure
- State Station (SSA) Procedure Ambient Sensor
- SSA Procedure Gas Audits
- SSA Procedure Snap and Loaded Opacity
- State Station Traffic Audit Procedure
- Vehicle Inspection Report (VIR) Accuracy Audit Procedure
- VIR Repair Data Entry information Audit Procedure

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.A.C. R18-2-1025

A.A.C. R18-2-1006 (E)(6)(a)

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This publication replaces "Quality Assurance Operational Procedures, Section 2, Part 2.3 State Station Auditing Procedure," effective date January 1992.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager

Address: 600 N. 40th St.
Phoenix, AZ 85008

Telephone: (602) 771-3969

Fax: (602) 207-7020

E-mail: osborne.adrion@azdeq.gov

Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

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**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-381]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Operational Procedures - Fleet Emissions Inspection Station
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: May 22, 2009
Effective: July 2014
- 3. Summary of the contents of the substantive policy statement:**
Guidance Manual for VEI personnel in the methodology of conducting a fleet facility audit:
Registered Analyzer and Opacity Meter Audit Procedure
Fleet Emissions Inspection Station Audit Procedure
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 49-546
A.A.C. R18-2-1006
A.A.C. R18-2-1019
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**
This publication replaces "Quality Assurance Operational Procedures, Section 2, Part 2.4 Fleet Vehicle Emission Inspection Station Audit Procedures," effective date September 10, 1992.
- 6. The agency contact person who can answer questions about the substantive policy statement:**
Name: Adrion Osborne, Emissions Inspections & Compliance Unit Manager
Address: 600 N. 40th St.
Phoenix, AZ 85008
Telephone: (602) 771-3969
Fax: (602) 207-7020
E-mail: osborne.adrion@azdeq.gov
Web site: www.azdeq.gov
- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
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**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-382]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Guide to Agricultural PM₁₀ Best Management Practices
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: 2008
Effective: 2008
- 3. Summary of the contents of the substantive policy statement:**
This guidance document provides agricultural operators with information and guidance on how to effectively implement individual best management practices (BMPs).
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 49-457
A.A.C. R18-2-610.01

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This publication replaces “Guide to Agricultural PM10 Best Management Practices,” issued date February 2001.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Lisa Tomczak, Planning Unit Manager

Address: 1110 W. Washington St.
Phoenix, AZ 85007

Telephone: (602) 771-4450

Fax: (602) 771-2366

E-mail: tomczak.lisa@azdeq.gov

Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

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**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-383]

1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:

0205.002 Records Management—Access to Public Records (formerly 0033.001)

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issued: January 19, 2006

Effective: January 19, 2006

3. Summary of the contents of the substantive policy statement:

This substantive policy statement informs the general public of ADEQ’s current approach to, or opinion of, the Arizona public records law requirements, including A.R.S. §§ 39-121 through 39-161; 41-1330 through 41-1353; and A.R.S. Title 49, insofar as these provisions relate to ADEQ’s responsibilities regarding a person’s access to public records.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

A.R.S. §§ 39-121 through 39-161

A.R.S. §§ 41-1330 through 41-1353

A.R.S. Title 49

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This publication revises and replaces 0033.001 “Public Access to Public Records Policy” originally issued as 0033.000 on May 26, 1995 and amended to 0033.001 on May 1, 1998.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Sherri Zendri, Administrative Counsel

Address: ADEQ
1110 W. Washington St.
Phoenix, AZ 85007

Telephone: (602) 771-2242

Fax: (602) 771-8681

E-mail: zendri.sherri@azdeq.gov

Web site: www.azdeq.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this Application Guide are available at no cost on the Department’s web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W.



Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 10 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-384]

1. **Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
0206.002 Records Management—Confidential and Privileged Records (formerly 0032.001)
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: January 19, 2006
Effective: January 19, 2006
3. **Summary of the contents of the substantive policy statement:**
This substantive policy statement informs the general public of ADEQ's current approach to, or opinion of, the Arizona public records law requirements, including A.R.S. §§ 39-121 through 39-161; 41-1330 through 41-1353; A.R.S. Title 49 and other provisions of law, insofar as these provisions relate to ADEQ's responsibilities regarding confidential or privileged records and denying access to public records.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 13-1820
A.R.S. § 15-1823
A.R.S. Title 26
A.R.S. § 27-274
A.R.S. § 28-455(C)
A.R.S. Title 36
A.R.S. Title 38
A.R.S. §§ 39-121 through 39-161
A.R.S. §§ 41-1330 through 41-1353
A.R.S. Title 44
A.R.S. Title 49
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This publication revises and replaces 0032.001, "Confidential Records Policy," originally issued as 0032.000 on May 26, 1995 and amended to 0032.001 on May 1, 1998.
6. **The agency contact person who can answer questions about the substantive policy statement:**
Name: Sherri Zendri, Administrative Counsel
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1110 W. Washington St.
Phoenix, AZ 85007
Telephone: (602) 771-2242
Fax: (602) 771-8681
E-mail: zendri.sherri@azdeq.gov
Web site: www.azdeq.gov
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this Application Guide are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 10 pages.



**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-385]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
0010.003 Compliance and Enforcement Policy
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: May 11, 2000
Effective: May 11, 2000
- 3. Summary of the contents of the substantive policy statement:**
This substantive policy statement informs the general public of compliance standards that guide ADEQ in taking enforcement action.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. Title 41
A.R.S. Title 49
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**
This publication revises and replaces 0010.000 "Compliance and Enforcement Policy" originally issued on May 7, 1993; amended policy 0010.001 issued July 21, 1998; and amended policy 0010.002 issued December 9, 1999.
- 6. The agency contact person who can answer questions about the substantive policy statement:**
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Fax: (602) 771-8681
E-mail: zendri.sherri@azdeq.gov
Web site: www.azdeq.gov
- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
Copies of this Application Guide are available at no cost on the Department's web site: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page. The document is 11 pages.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT
DEPARTMENT OF ENVIRONMENTAL QUALITY**

[M14-386]

- 1. Title of the Substantive Policy Statement and the substantive policy statement number by which the substantive policy statement is referenced:**
Petroleum Contaminated Soil Sampling Plan
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued and effective: April 2007
- 3. Summary of the contents of the substantive policy statement:**
This policy replaces the Petroleum Contaminated Soil (PCS) Sampling Fact Sheet issued February 2002, and noticed in the December 6, 2002 Arizona Administrative Register on page 5029.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 49-851(A)(3)
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**
Revision

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Randall Matas
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7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

Copies of this policy are available at no cost on the Department's website: www.azdeq.gov. Hard copies may be obtained by contacting the ADEQ Records Center, Monday through Friday, between 8:30 a.m. and 4:30 p.m., 1110 W. Washington St., Phoenix, AZ 85007, (602) 771-4712. Cost is \$0.25 per page.